صنـــدوق تنمـــية
المـــوارد البشـرية
HUMAN RESOURCES
DEVELOPMENT FUND

User Manual

For accessing the service under the Self-Employment Support Product – Orders Delivery Support

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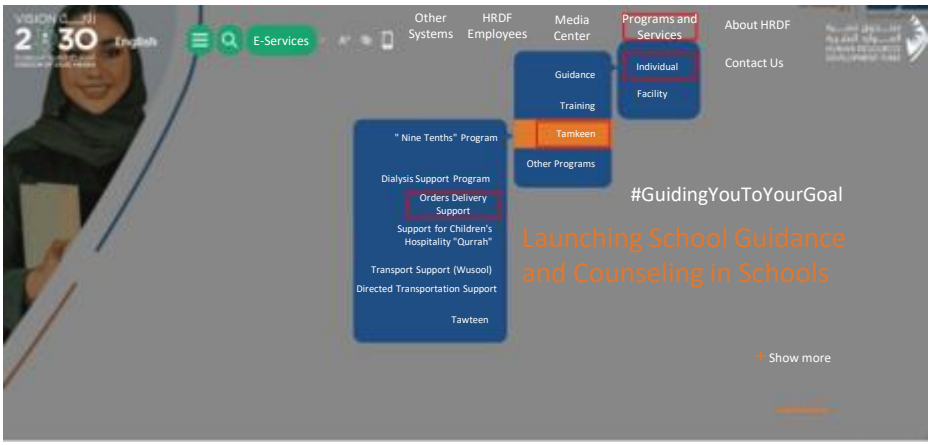
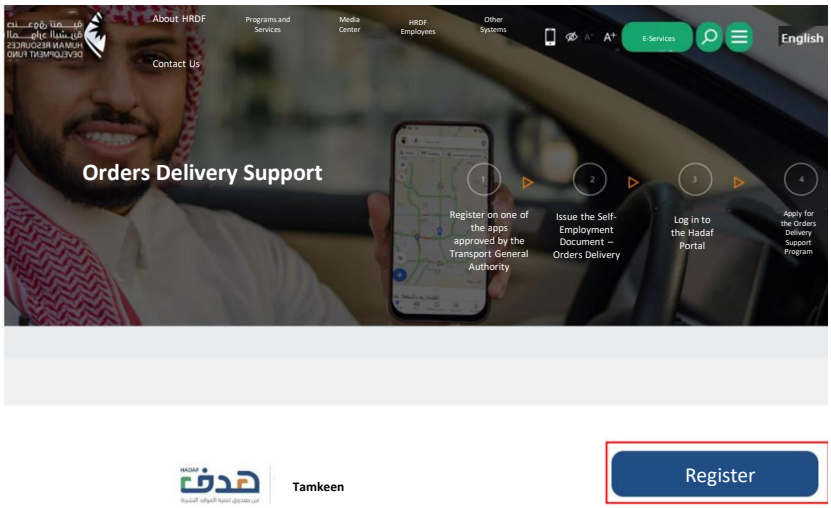
Step One: Login

Login via the Human Resources Development Fund (HRDF) Website



- The user should access the Human Resources Development Fund's official website.
- From the top navigation menu, select: Beneficiaries > Programs and Services > Individual > Tamkeen > Orders Delivery Support

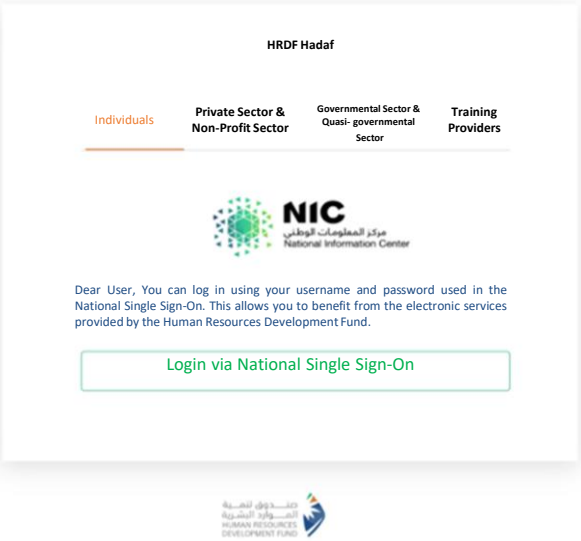
- The beneficiary can register for the Orders Delivery Support Program by clicking on the "Register" button, as shown above.
- The system will then redirect the beneficiary to the login page of the Electronic Services Portal.

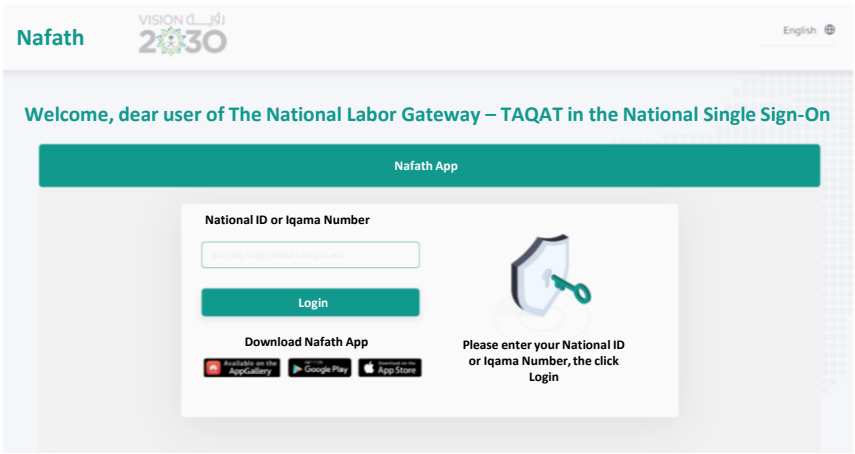


Step One: Login

Login via the National Single Sign-On (Nafath) system

- The system will display the National Single Sign-On Portal to the beneficiary to complete the registration. The user should click on “Login via National Single Sign-On”.





- Then, the system will redirect the beneficiary to the National Single Sign-On, where the individual must enter their National ID number, and then click Login to proceed

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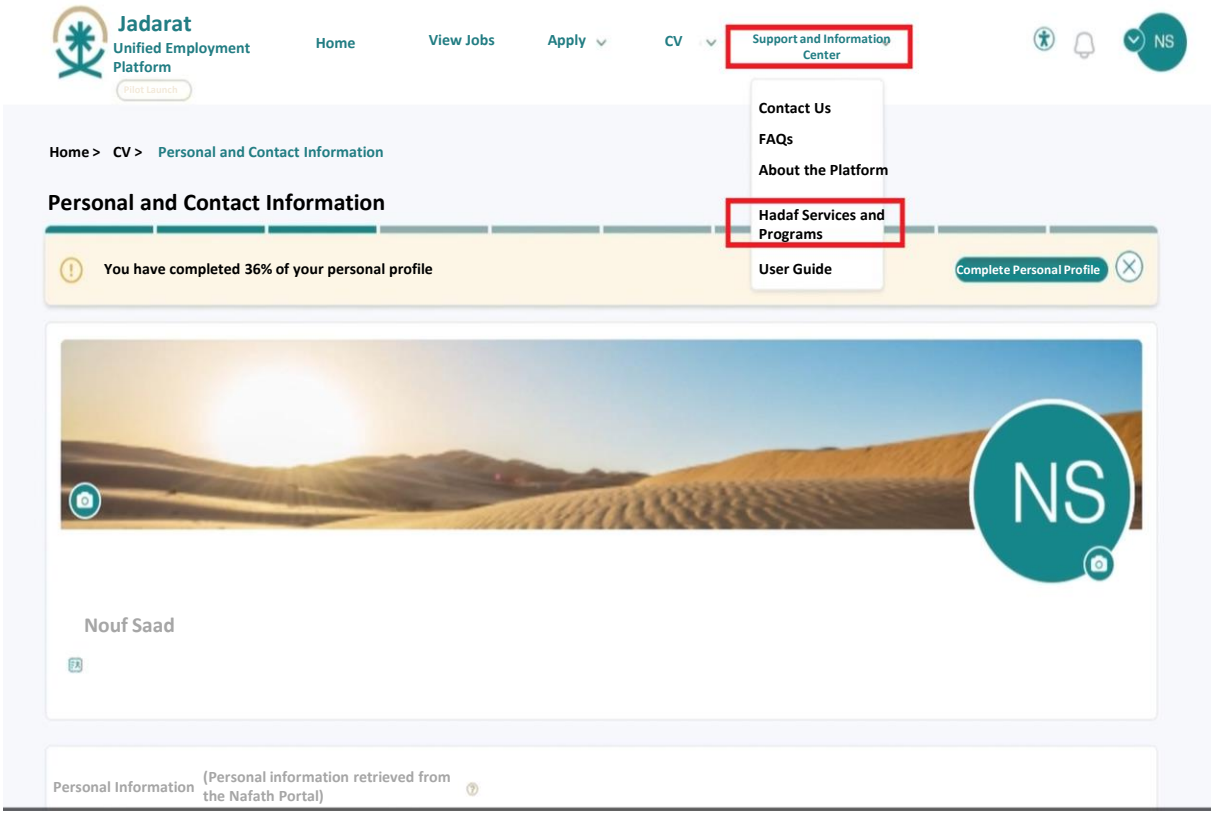
Step Two: Complete Your Personal Profile



- To access Support and Information Center, go to:
  Programs and Services > Hadaf Services

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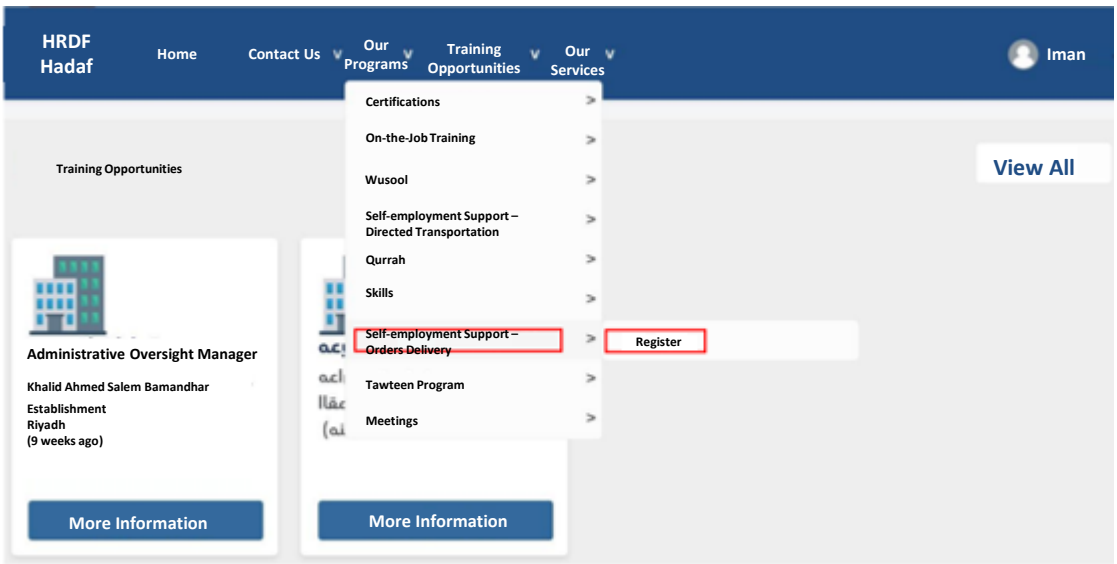
Step Three: Register for the Program



- After the beneficiary completes his personal profile on the Jadarah platform, he will be redirected to the HRDF website.
- To register and benefit from the program, the beneficiary should navigate to: Our Programs > Self-employment Support – Orders Delivery > Register

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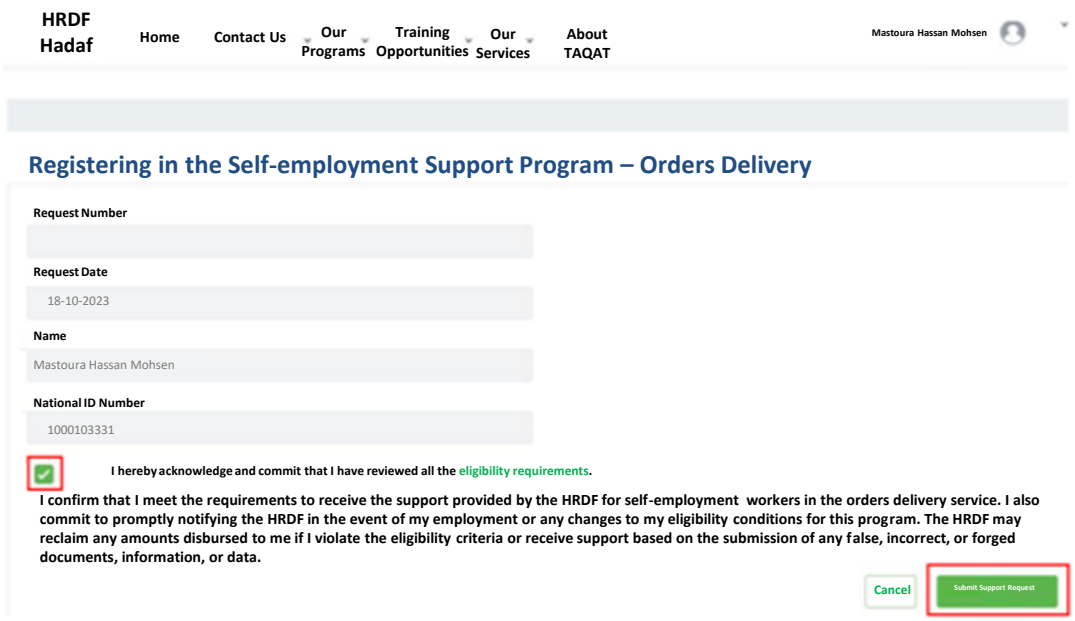
Step Three: Registering for the Program



- The system will display the beneficiary's personal information.
- The beneficiary must agree to the registration declaration for the program by activating the box as shown above.
- If the beneficiary wishes to submit a support request, he must click "Submit Support Request" as shown above.

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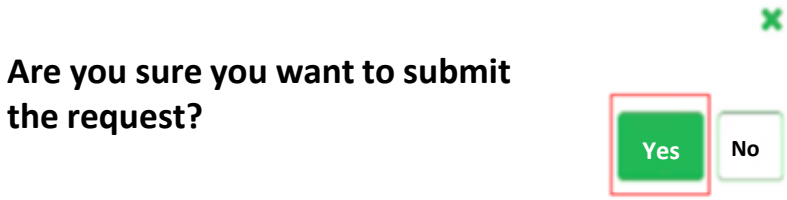
Step Three: Registering for the Program



- The system will display a confirmation message to the beneficiary. To proceed with registration, the beneficiary must click "Yes" to confirm.

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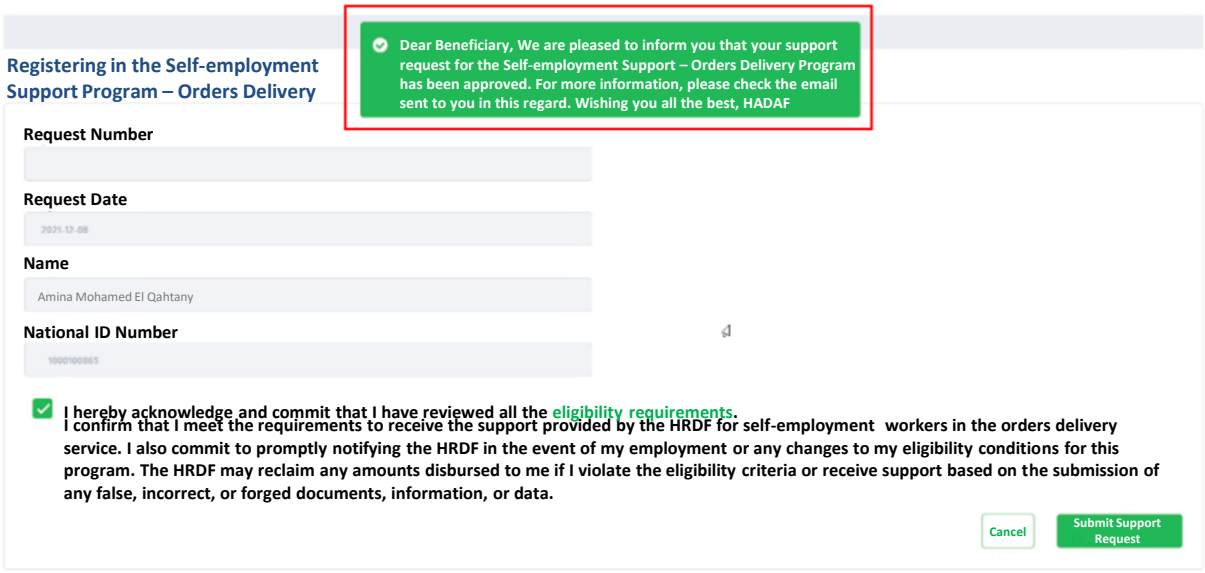
Step Three: Registering for the Program



- After completing the registration and verifying the beneficiary's eligibility, the system will display the message: "Your support request has been approved."

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